

Get In Touch!

We are pleased to offer several ways of reaching the On Stage staff!

IN PERSON

Studio manager Dee Coach is available in the office 6 days a week to accept payment, answer questions, and offer information. During our regular Sept-May dance season we hold the following office hours:

Monday – Thursday: 3:45 – 8:30pm

Friday (first and last week of month only): 3:45-8:30pm

Saturday 9:00am – 1:00pm

BY PHONE

The studio phone number is 519-273-2964. Messages will be returned in a prompt manner.

BY EMAIL

For general information: info@onstagedance.ca

For account balance/payments: info@onstagedance.ca

TEXT MESSAGING REMINDERS

Text Messaging: to subscribe to text message reminders, please text the following codes to (613) 699-9423 . There are no long distance texting charges for this service.

→all dance families - @osd2014

→competitive dancers - @osdComp

You must renew this service each season.

CALENDAR AND IMPORTANT DATES

All current clients can access our studio calendar at:

<http://www.google.com/calendar/embed?src=info%40onstagedance.ca&ctz=America/Toronto>

ONLINE

Facebook: www.facebook.com/onstagedance

Youtube: www.youtube.com/onstagedance

Twitter: www.twitter.com/on_stage_dance

Instagram: www.instagram.com/onstagedance

Please note:

Most information you need is provided in the newsletters or on the Google calendar. Please look before you email or call us with questions that are in these documents. It takes a lot of time to put together the newsletters, and your co-operation is appreciated.

HOW TO COMMUNICATE WITH US IF....

If your child will be absent:

- Call the studio phone
- If we are not here, please leave a message

If you have a question or concern:

- Questions & concerns may arise throughout the year. We encourage open communication as many problems can be solved in a timely manner if they are brought to our attention immediately.
- Miss Dee can answer all of your questions – it is not necessary to speak directly with Ms. Meghan. If there is a question/concern that Miss Dee cannot answer, she will ask Ms. Meghan or have her get in contact with you.
- All meetings with Ms. Meghan must be set up in advance through the office. A detailed reason of why you are requesting the meeting will be required to set the meeting up so that Ms. Meghan can arrive prepared. Another staff member (usually Miss Dee) will sit in on all meetings.

When we are at a performance/competition:

- Staff will not have access to studio phone when away at performances
- Call the studio phone to leave a message with Miss Dee who will pass it on in a timely manner
- Email will be checked when possible, but not regularly

Contact with staff:

- Staff members have their own studio email addresses. This can be used for attendance/absence notification, rescheduling of private lessons, etc. Please do not email staff with questions/concerns. These should be directed to info@onstagedance.ca
- Please do not interrupt staff for questions, etc. between dance classes. We are on a tight schedule & want to make sure every student gets the benefit of their full class time.
- Parents and dancers may not call or text staff members on their personal numbers for any reason. Staff members are not permitted to use their personal phones to call/text current clients either, and when you text/call them it puts them in a conflicting position between the studio policies and the parent/student message.

Miss Jess: jess@onstagedance.ca

Miss Jill: jill@onstagedance.ca

Miss Julia: Julia@onstagedance.ca

Miss Katherine: Katherine@onstagedance.ca

Miss Shaina: shaina@onstagedance.ca

Community Performance Company: cpc@onstagedance.ca